

# Village Community Association Annual General Meeting April 16, 2025

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Southbrook Winery  
Proposed Minutes -To be approved at next Annual General  
Meeting - April 2026

## 1 – Welcome and Introduction

Ardeth opened the meeting with the call to order and reviewed the meeting rules and the voting process.

## 2 – Approval of Agenda

Ardeth reviewed the agenda via PowerPoint.

**MOTION: It is recommended that the proposed Agenda be approved.**

**Moved by Mona Babin. Seconded by Alan Gearing. All in favour. None opposed. Carried.**

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## 3 – Approval of Minutes from AGM of April 17, 2024

As amended – change spelling to Bill Smelser

**MOTION: It is recommended that the proposed Minutes from the 2024 AGM be approved.**

**Moved by Carol Fraser Seconded by Luba Fraser. All in favour. None opposed. Carried.**

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## 4 – Executive Reports

### President's Report – Ardeth Staz

Ardeth discussed:

**Loyalty Partners** – thankful to have Heather Jenkins volunteer to confirm our current and new Loyalty Partners (LP). LP are available on the website and there will be a QR code on the new cards.

**VCA Benches** – we would like to have the VCA have a bench stating VCA established 2002. Budget will need to be approved.

**Focus group** – we would like to have a broad demographic of our members and gather ideas on how we can coordinate and engage more of our Village residents. Date will be May 13, 2025, at 7:00 pm at the Community Centre. Invitation will be sent out individually and in newsletter.

**Winter trip and fall** – we had an accident around the winter lights. The situation has been resolved. Ardeth and Dale will be working with the Town over the summer to improve our light cabling for the next winter lighting.

**NOTL Residents Association** – Ardeth described this new association. Some VCA exec have attended as observers. The VCA itself will not be a formal member and we will leave the participation in the association to the individual residents. Large group meeting is planned for May 14<sup>th</sup>. Details will be sent out in newsletter.

Ardeth also thanked the executive and our amazing volunteers for their support.

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## Vice President's Report – Carol Perrin

As reported.

## Communications Director's Report – Sue Henry

As reported. We have some volunteers that will support Sue Henry with the website and are very thankful to Ed Hare and Aimee Medina for their support.

## Treasurer's Report – Joe Allevato

As reported.

Joe wanted to extend his thanks to Jim Wallace for reviewing our financials and Jim has provided a statement that corroborates our report.

We have a profit, and it is due to the increase in membership, and to Lindy and the Social Committee for some of our member events. This surplus has allowed us to invest in a GIC and we have accrued some interest.

General expenses – almost half of our expenses are related to the cost of running our website (which we pay ever 2 years), our welcome packages, our membership cards and bank service fees. Other expenses include holiday lighting and insurance. We like to make a donation when we use a location eg. donation to the Museum and Pumphouse when we used their locations for the use of their facilities for our general meetings. Noted in the proposed budget is the cost for the bench, at \$3000.

We have confirmed that the fees will continue to be \$30, as determined at the October General Meeting.

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**Motion: It is recommended that the 2025-2026 budget be accepted as proposed.**

**Moved By: Joe Allevato, Seconded by Peter Douglas. All in favour. None opposed. Carried**

## 5 – Committee Reports

### Village Round Table – Mike Sivers

As Reported

### Holiday Decorating – Dale Deslslets

As reported.

*Question: Will there be any impact to next year's lighting display due to the tripping incident?* Dale stated that they have updated the cabling. The Town has been involved in the updates and have been supportive and working on how to mitigate any future incidents.

### Social- Lindy van der Wagen

As reported.

Lindy thanked the Social Committee and all the volunteers. There are a number of events planned for the upcoming year.

Lindy stated that the SC is open to any ideas from membership regarding additional events.

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## Membership – Judy Huntington-Mackay

As reported.

We have 162 committed members – which is 95% of our target of 170. Sadly, we have lost ten residents and sales of homes have slowed down.

Judy thanked the Ambassadors for their support in delivering the welcome baskets. We have three new ambassadors – Michele Harrison, Michelle MacDonald, and Tina Clement.

Also thanks to Sharon Sullivan for her help with the membership cards.

## Loyalty Partners – Judy Huntington-Mackay

She thanked Heather and noted the addition of the new loyalty partners.

## Gardening- “Secret” Gardener

As reported.

Tim Adams is supporting our “secret” gardener.

The town is planting shrubs where our tulips are so we will remove our bulbs once they bloom and move them to new locations.

## 6 – Update from The Village developer, John Hawley

There will be a Zoom meeting on Thursday April 17 at 10:00 am. Please try and join for the update. There will be a recording of the meeting.

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## 7 –Elections of President, and Communications Director

### **Presented by Carol Perrin, Vice President**

Carol briefly talked about the nomination process and thanked the Nomination Committee headed by Mona Babin and Pat Klotz.

Nomination for President: Ardeth, incumbent

Nomination for Communications Director: Sue Henry, incumbent

Carol asked three times if there were any other nominations for any of the three positions. There were none.

Carol then stated that by acclamation the President, and Communications Director are elected.

**MOTION: That we accept the extended term for Sue Henry as she will be in her position for a fourth term. All in favour. None opposed. Carried**

The Nomination Committee is also seeking a new volunteer for the position of Director of membership and will accept recommendations – this is not an elected position. Would like to have a new person in place for the 2026-2027 year.

The new Executive Board 2025-2026 was introduced.

## 8 – New Business

**No new business**

## 9 – Meeting Adjournment

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**MOTION: That the AGM be adjourned**

**Moved by Judy Huntington-MacKay, Seconded by Sue Dale. All in favour. None opposed. Carried.**

Guest Speaker: Bill Redelmeier, Proprietor of Southbrook Winery  
Organic, Sustainable, Regenerative – What these mean at Southbrook Winery