



# **Annual General Meeting**

**Wednesday, April 17, 2024**  
**Niagara-on-the-Lake Museum**

# AGENDA - Part 1

1. Call to order and introduction - voting process
2. Approval of proposed AGENDA
3. Review and approval of MINUTES from AGM of April 19, 2023
4. Executive reports
5. Approval of proposed budget for 2024-25
6. Committee reports

## **AGENDA - Part 2**

- 7. Update from Village Developer**
- 8. New business**
- 9. Elections**
- 10. Introduction of new Executive Board**
- 11. Meeting adjournment**
- 12. Presentation by Sarah Kaufman**

# Call to Order - Part 1

- ▶ Confirm that meeting follows VCA By-Laws
  - ▶ Article II d): 7 day notice is required for member meeting - sent by April 10, 2024
  - ▶ Documents were posted on the VCA website before April 10, 2024

# Call to Order - Part 2

- ▶ Confirm that meeting follows VCA By-Laws
  - ▶ Article II e): Quorum requires 15 members in attendance in good standing
- ▶ Any conflicts of interest from voting members?

## Call to Order - Part 3

- ▶ Meeting and voting process, including voting by proxy
- ▶ Approval of Meeting Agenda

**MOTION:** It is recommended that the proposed AGENDA be approved

**Moved by? Seconded by? Those in favour?**

**Opposed?**

## Call to Order - Part 4

- ▶ Review and approval of minutes from meeting of April 19, 2023

**MOTION:** It is recommended that the proposed minutes be approved.

- ▶ Moved by? Seconded by? In favour?  
Opposed?

# Executive Reports

- ▶ **President's Report** – Ardeth Staz
- ▶ **Vice President's Report** – Carol Perrin
- ▶ **Communications Report** – Sue Henry



# President's Report

- ▶ **Follow-up to March 2023 Survey**
  - ▶ Eg picnic tables, wrapping hydro boxes, more trees, memorial benches, limited parking signs,
- ▶ **Trimming along Pathway**
- ▶ **Showcase of Loyalty Partners - April 24 from 11- 2 at the Community Centre including presentations**
- ▶ **Archive Review**
  - ▶ Thanks to previous Executives for laying a foundation

# Communications Report Summary

## April 2023 - March 2024

### Newsletter

- ▶ 56 editions (48 previous year)
  - ▶ Additional events and promotion
- ▶ Additional 20 subscribers from previous year
- ▶ Open rate consistent at 82% +

### Website

- ▶ Traffic increase
  - ▶ 100 additional visitors each month
  - ▶ 170 additional page views each month

Thanks to Dee Fahlman for assistance in maintaining the website.

# Executive Reports

- ▶ **Treasurer's Report - Joe Allevato**
  - ▶ **MOTION:** I recommend that the proposed 2024-2025 budget be approved.
  - ▶ **Seconded by? In favour? Opposed?**
  - ▶ Confirmation of VCA membership dues  
(Motion was approved in October that membership dues remain at \$30 per household)

# **Committee Reports**

**Village Round Table – Mike Siverns**

**Christmas Decorating – Dale DesIslets**

**Gardening – Ardeth Staz**

**Social – Nancy Bailey**

**Membership and Loyalty Program –  
Judy Huntington-Mackay**

# Social Committee Report

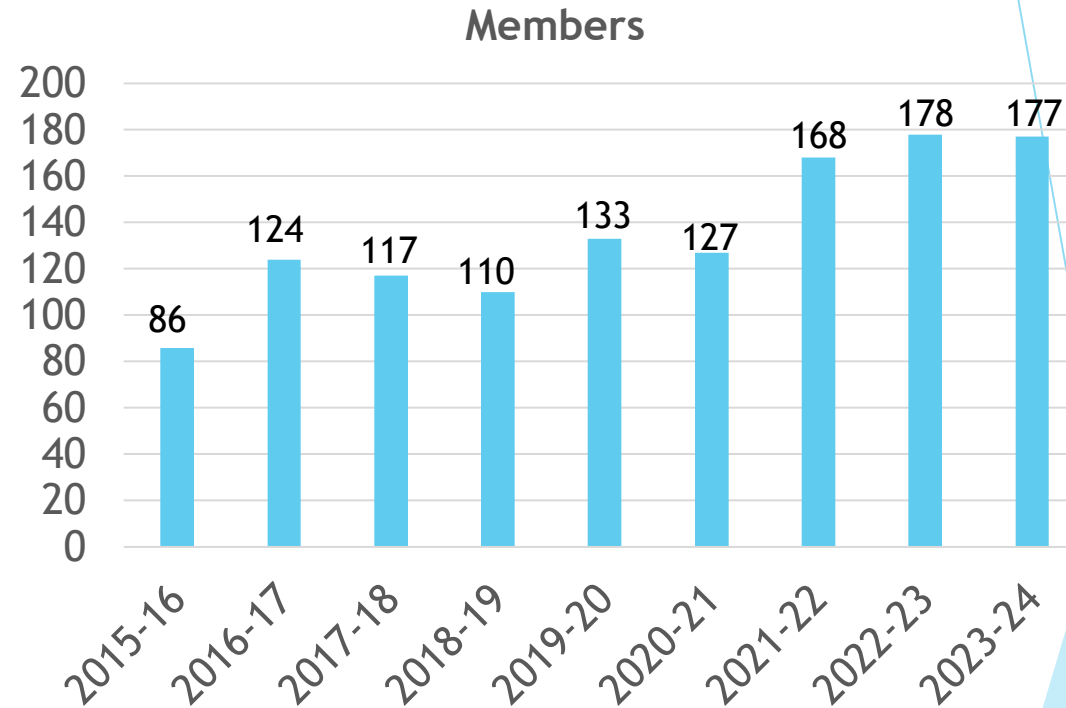
## Save these Dates!

- ▶ May 30 - Sunset Social
- ▶ June 8 - Garage Sale
- ▶ September 4 - Golf Tournament
- ▶ October 31 - Hallowe'en - Horse & Carriage Rides
- ▶ November 24 - Holiday Lighting
- ▶ TBA - Christmas event, more winter 'Mix & Mingles'

Thanks to Social Committee members and helpers!

# Membership Report

- 2023 - 24 maintained membership
- 2024 - 25 goal to reach 170
- Despite effort still unable to connect to apartment residents
- Thanks to our Ambassadors who welcome all new residents



The background features abstract, overlapping geometric shapes in various shades of blue, ranging from light sky blue to deep navy blue. These shapes are primarily located on the right side of the page, creating a modern, layered effect.

Written Report  
from John Hawley,  
The Village Developer

# Nominating Committee

Carol Perrin, Vice President

Many thanks to committee members -

- ▶ Mona Babin, Chair of the Nomination Committee
- ▶ Pat Klotz



# By-laws

- ▶ Article III g - The Vice-President, Recording Officer and Treasurer are elected during even years.

**VCA Elections  
2024**

Vice-President

Recording Officer

Treasurer

# Nominations

- ▶ Vice-President - Carol Perrin
- ▶ Recording Officer - Susan Wery
- ▶ Treasurer - Joe Allevato
  
- ▶ Are there any other nominations?

# By-laws

- ▶ Article III c - Any member may serve on the Executive Board for an indeterminate number of terms, with the **restriction that the continuous time period within which a member may hold the same Executive Board position shall be a maximum of two (2) consecutive terms.**
- ▶ A term is defined as two years of a Membership year. An **extension to any position can be approved by a majority of members in attendance at the Annual General Meeting.**

# Motion

- ▶ Moved by Carol Perrin that an extension of Joe Allevato in the role of Treasurer be approved.
- ▶ Seconded by? In favour? Opposed?

# Introduction of VCA Executive Board 2024 - 2025

President - Ardeth Staz

Vice President - Carol Perrin

Communications Director - Sue Henry

Treasurer - Joe Allevato

Recording Officer - Susan Wery

Membership/Loyalty Partner Coordinator  
- Judy Huntington-McKay

# New Business

Does anyone have any new business items to raise or discuss?

# Meeting Adjournment

**MOTION:** It is recommended that the meeting be adjourned.

**Moved by? Seconded by? In favour?**

**Opposed?**





**THANK YOU**